

Port City Breastfeeding Project Treasury Meeting

Thursday June 21st 2018 at 9AM

Held at New Hanover County Health Department

*notes to be made publicly available on www.portcitybreastfeedingproject.org



Attendees	Stephanie Luther
Lindsey Hurd Reeves (co-chair)	Olivia Rice
Machelle Williams (co-chair)	Sarah Hogan
Megan Nadau	Sara Veit
Norma Escobar	Collette Waddill
Cynthia Boulay	Kirsten Frank (Treasurer)

Accounting

- Current balance is \$2,343.17
- Reviewed request for Olivia to attend ROSE Conference. Travel, Hotel, Parking, Gas, Meals. Provided Olivia with a \$800 scholarship + a \$50 gift card to help with meals. While this is more than what we have done in the past, the group agrees that the community needs more Black Breastfeeding support and there is nothing similar to this closer or more affordably. Olivia agrees to present her knowledge gained to the group when she returns at the following PCBP/TriCounty Meeting.
- Decided to keep a \$300 "Buffer Fund" on hand for costs associated with website hosting, emergency funds, etc.
- Wrote a "Thank You" donation to Lindsay Fort Photography and to Walkerworld.
- Paid Olivia the amount needed to reserve the Hannah Block USO- remaining to be used for snacks. She may also need additional funding for photographer.
- Olivia to send other outreach ideas to Machelle via Email.
- Machelle to create an online application for other smaller community funding requests with a set deadline.
 - https://docs.google.com/forms/d/e/1FAIpQLSeBVh9mXzkH5lq4ftmNnfvKfd5XzIbHaal6TrEtEsaYyD3Wrg/viewform?usp=sf_link

PCBP Treasury Meeting & Budget Planning

Current Balance	2343.17	
Buffer Fund/Savings	300.00	
BBW Lift Every Baby	300.00	
Big Latch Water & Snacks	0.00	donated
Photo Gift of Thanks to Lindsay Fort	100.00	
*ROSE Conference Scholarship	800.00	
	1500.00	
Remaining Balance	843.17	
Previous Needs/Expenses		
Tent	0.00	donated
Big Latch On Space	250.00	
Walker World Donation	150.00	
Potential Uses for Remaining Funds		
Helping Brunswick LLL pay for a space	Decided to create online application	
Chocolate Milk Gift Bags	process. Will set a deadline of 7/31	
Marketing Materials/Cards	for all funding requests. The board	
Megan LLL fees	will choose requests to fund.	